



**The State of New Hampshire  
Insurance Department**

21 South Fruit Street, Suite 14  
Concord, NH 03301  
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TDD Access: Relay NH 1-800-735-2964

**Christopher R. Nicolopoulos**  
Commissioner

**David J. Bettencourt**  
Deputy Commissioner

**State of New Hampshire  
Insurance Department**

**In re: Kim Diane Hayes Butler**

**Docket No.: 22-048-EP**

**NOTICE OF HEARING**

1. On August 11, 2022, the New Hampshire Insurance Department (“Department”) informed Kim Diane Hayes Butler (“Appellant”) that it had denied her renewal application as a nonresident, New Hampshire insurance producer.
2. On September 9, 2022, the Department received a written request from the Appellant’s representative, Attorney Steven Lauwers, (a) informing the Department that he was representing the Appellant and (b) seeking an adjudicative hearing to appeal the denial of Appellant’s producer license in accordance with RSA 400-A:17,II(b).
3. In light of the Appellant’s request and pursuant to RSA 400-A:17, IV, a hearing shall be conducted on Tuesday, October 4, 2022, at 1 pm at the

Department, located at 21 South Fruit Street, Suite 14, in Concord, New Hampshire, in Room 274.

4. The hearing shall be conducted in accordance with RSA 541-A:31, RSA 400-A:17 *et seq.* and Ins 200.
5. Steve Notinger, Esquire, shall preside as the Hearing Officer in this matter. Sandra Barlow shall serve as the clerk to the Hearing Officer.
6. The Department shall be represented by Attorney Joshua Hilliard, whose contact information is:

Joshua Hilliard  
Enforcement Counsel  
New Hampshire Insurance Department  
21 S. Fruit Street Suite 14  
Concord, NH 03301  
603-271-2482  
[Joshua.S.Hilliard@ins.nh.gov](mailto:Joshua.S.Hilliard@ins.nh.gov)

7. The parties should file *all* communications to Ms. Barlow, whose contact information is:


Sandra Barlow, Clerk  
New Hampshire Insurance Department  
21 S. Fruit Street, Suite 14  
Concord, NH 03301  
603-271-2033  
Fax: (603) 271-1406  
Email: [sandra.l.barlow@ins.nh.gov](mailto:sandra.l.barlow@ins.nh.gov)

All written submissions to the Department must also be provided to the opposing party in relation to this proceeding.

8. Any party may request a transcript of the proceeding. The party requesting a transcript of the proceeding shall file a written request for a certified court reporter with the Hearing Officer at least 10 days prior to the scheduled hearing date. The costs incurred for the services of a certified court reporter shall be borne by the requesting party.
9. The Appellant has the right to be represented by an attorney in this proceeding. However, she shall bear the cost of retaining an attorney to represent her. See Ins 204.03.

**SO ORDERED.**

9/9/2022  
Date

  
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Christopher R. Nicolopoulos, Esq.  
Commissioner