



Robert L. Quinn
Commissioner

State of New Hampshire

DEPARTMENT OF SAFETY

Division of Fire Safety

Office of the State Fire Marshal

Office: 110 Smokey Bear Boulevard, Concord, NH 03301

Mailing Address: 33 Hazen Drive, Concord, NH 03305

Telephone: 603-223-4289 • **Fax:** 603-223-4294

www.nh.gov/firesafety



Sean P. Toomey
State Fire Marshal

SCHOOL FIRE AND LIFE SAFETY INSPECTION CHECKLIST

School Name / Building Name:

School Address:

School Phone Number:

Inspected By (Please Print):

Inspection Organization Name:

Inspector Contact Number:

Inspector email address:

Date of Inspection:

This checklist is intended for use by local authorities in conducting required inspections of educational occupancies. Specific chapter and section references are from NFPA 101, 2018 edition and other current applicable codes. Please note that this may not be a complete list as specific situations may warrant further evaluation

The educational facility fire and life safety inspection is part of the NH Department of Education school approval process. An inspection is required to show that a public school is in compliance with NH Administrative Rule Ed 306.07 and that a nonpublic school is in compliance with NH Administrative Rule Ed 403.01(c). The annual inspection of schools is also required and regulated by RSA 153:14, II (b).

Each local fire chief shall furnish a copy of this report to each school district superintendent and all school board members upon completion.

Each local fire chief shall annually inspect all school buildings within his or her jurisdiction while school is in session and submit a written report to the state fire marshal on the condition of all such school buildings to the NH Division of Fire Safety, Office of the State Fire Marshal no later than December 15th.

NFPA 101 – Life Safety Code (2018 edition section 3.3.196.6*) defines an Educational Occupancy as: An occupancy used for educational purposes through the twelfth grade by six or more persons for 4 or more hours per day or more than 12 hours per week.

NFPA 101 – Life Safety Code (2018 edition section 3.3.196.2*) defines an Assembly Occupancy as: An occupancy (1) used for a gathering of 50 or more persons for deliberation, worship, entertainment, eating, drinking, amusement, awaiting transportation, or similar uses; or (2) used as a special amusement building, regardless of occupant load.

NFPA CODE REFERENCE / DESCRIPTION	PASS	FAIL	N/A	COMMENTS
<p>All assembly occupancies meet the below requirements</p> <p>Spaces subject to assembly occupancy shall comply with Chapter 13, including 13.1.3.2, which provides that, where auditorium and gymnasium egress lead through corridors or stairways also serving as egress for other parts of the building, the egress capacity shall be sufficient to allow simultaneous egress from auditorium and classroom sections. (NFPA 101 – 2018 edition section 15.1.3.3.1).</p> <p>In the case of an assembly occupancy of a type suitable for use only by the school occupant load, and therefore not subject to simultaneous occupancy, the same egress capacity shall be permitted to serve both sections. (NFPA 101 – 2018 edition section 15.1.3.3.2)</p>				
<p>Occupant loads for assembly spaces have been calculated and are posted by the authority having jurisdiction in a manner noted below</p> <p>Every room constituting an assembly occupancy and not having fixed seats shall have the occupant load of the room posted in a conspicuous place near the main exit from the room. (NFPA 101 – 2018 edition Section 13.7.9.3.1)</p> <p>Approved signs shall be maintained in a legible manner by the owner or authorized agent (NFPA 101 – 2018 edition section 13.7.9.3.2)</p> <p>Signs shall be durable and shall indicate the number of occupants permitted for each room use. (NFPA 101 – 2018 edition section 13.7.9.3.3)</p>				
<p>Egress/relocation announcements are conducted as noted below:</p> <p>In the following assembly occupancies, an audible announcement shall be made, or a projected image shall be shown, prior to the start of each program that notifies occupants of the location of the exits to be used in case of a fire or other emergency:</p> <ul style="list-style-type: none"> (1) Theaters (2) Motion picture theaters (3) Auditoriums (4) Other similar assembly occupancies with occupant loads exceeding 300 where there are noncontinuous programs <p>(NFPA 101 – 2018 edition section 13.7.7.3)</p>				

NFPA CODE REFERENCE / DESCRIPTION	PASS	FAIL	N/A	COMMENTS
<p>Second grade student classrooms are arranged as noted below</p> <p>Rooms normally occupied by second-grade students shall not be located more than one story above a level of exit discharge, unless otherwise permitted by 15.2.1.4. (NFPA 101 – 2018 edition section 15.2.1.3)</p> <p>Rooms or areas located on floor levels other than as specified in 15.2.1.2 and 15.2.1.3 shall be permitted to be used where provided with independent means of egress dedicated for use by the preschool, kindergarten, first-grade, or second-grade students. (NFPA 101 – 2018 edition section 15.2.1.4)</p>				
<p>Panic hardware is present on required exit doors as noted below</p> <p>Any required exit door subject to use by 100 or more persons shall be permitted to be provided with a latch or lock only if the latch or lock is panic hardware or fire exit hardware complying with 7.2.1.7. (NFPA 101 – 2018 edition section 15.2.2.2.2)</p>				
<p>Means of egress are maintained as noted below</p> <p>Means of egress shall be continuously maintained free of all obstructions or impediments to full instant use in the case of fire or other emergency. (NFPA 101 – 2018 edition section 7.1.10.1)</p>				
<p>All exit access corridors meet the width requirements noted below</p> <p>Exit access corridors shall have not less than 6 ft (1830 mm) of clear width except as otherwise permitted in 15.2.3.2.2 (NFPA 101 – 2018 edition section 15.2.3.2.1).</p> <p>Exit access corridors with a required capacity of less than 100 persons shall have not less than 44 in. (1120 mm) of clear width (NFPA 101 – 2018 edition section 15.2.3.2.2).</p>				
<p>Dead-end corridors are compliant as noted below</p> <p>Exit access shall be arranged so that there are no dead ends in corridors, unless permitted by, and limited to the lengths specified in, Chapters 11 through 43 (NFPA 101 – 2018 edition section 7.5.1.5)</p> <p>No dead-end corridor in an existing educational occupancy shall exceed 20 ft (6100 mm), other than in buildings protected throughout by an approved, supervised automatic sprinkler system in accordance with Section 9.7, in which case dead-end corridors shall not exceed 50 ft (15 m) (NFPA 101 – 2018 edition section 15.2.5.2)</p> <p>Dead-end corridors in an existing assembly occupancy shall not exceed 20 ft (6100 mm) (NFPA 101 – 2018 edition section 13.2.5.1.3)</p>				

NFPA CODE REFERENCE / DESCRIPTION	PASS	FAIL	N/A	COMMENTS
<p>Common paths of travel are compliant as noted below</p> <p>Common path of travel shall not exceed 100 ft (30 m) in a building protected throughout by an approved, supervised automatic sprinkler system in accordance with Section 9.7 (NFPA 101 – 2018 edition section 15.2.5.3.1)</p> <p>Common path of travel shall not exceed 75 ft (23 m) in a building not protected throughout by an approved, supervised automatic sprinkler system in accordance with Section 9.7 (NFPA 101 – 2018 edition section 15.2.5.3.1)</p> <p>A common path of travel in an existing assembly occupancy shall be permitted for the first 20 ft (6100 mm) from any point where the common path serves any number of occupants, and for the first 75 ft (23 m) from any point where the common path serves not more than 50 occupants (NFPA 101 – 2018 edition section 13.2.5.1.3)</p>				
<p>Travel distances are in accordance with the requirements noted below</p> <p>In an existing assembly occupancy, exits shall be arranged so that the total length of travel from any point to reach an exit shall not exceed 200 ft (61 m) in any assembly occupancy, unless otherwise permitted by one of the following:</p> <p>(1) The travel distance shall not exceed 250 ft (76 m) in assembly occupancies protected throughout by an approved automatic sprinkler system in accordance with Section 9.7.</p> <p>(2) The travel distance requirement shall not apply to smoke-protected assembly seating as permitted by 13.4.2.12, 13.4.2.13, and 13.4.2.14. (NFPA 101 – 2018 edition section 13.2.6.2)</p> <p>Travel distance to an exit shall not exceed 150 ft (46 m) from any point in a building, unless otherwise permitted by 15.2.6.3 or 15.2.6.4 (See also Section 7.6.) (NFPA 101 – 2018 edition section 15.2.6.2)</p> <p>Travel distance shall not exceed 200 ft (61 m) in educational occupancies protected throughout by an approved automatic sprinkler system in accordance with Section 9.7 (NFPA 101 – 2018 edition section 15.2.6.3).</p> <p>Approved existing travel distances shall be permitted to continue in use (NFPA 101 – 2018 edition section 15.2.6.4).</p>				

NFPA CODE REFERENCE / DESCRIPTION	PASS	FAIL	N/A	COMMENTS
<p>All rooms larger than 1000 square feet or an occupant load more than 50 persons meet the exit arrangement requirements noted below</p> <p>Every room or space larger than 1000 ft² (93 m²) or with an occupant load of more than 50 persons shall comply with the following:</p> <p>(1) The room or space shall have a minimum of two exit access doors.</p> <p>(2) The doors required by 15.2.5.4(1) shall provide access to separate exits.</p> <p>(3) The doors required by 15.2.5.4(1) shall be permitted to open onto a common corridor, provided that such corridor leads to separate exits located in opposite directions.</p> <p>(NFPA 101 – 2018 edition section 15.2.5.4)</p>				
<p>No doors swing into exit access corridors and interfere with travel as noted below</p> <p>Doors that swing into an exit access corridor shall be arranged to prevent interference with corridor travel (See also 7.2.1.4.3.) (NFPA 101 – 2018 edition section 15.2.5.6).</p>				
<p>All doors which could be mistaken as exit doors are clearly marked as “NO EXIT”</p> <p>Any door, passage, or stairway that is neither an exit nor a way of exit access and that is located or arranged so that it is likely to be mistaken for an exit shall be identified by a sign that reads as follows: NO EXIT (NFPA 101 – 2018 edition section 7.10.8.3.1)</p> <p>The NO EXIT sign shall have the word NO in letters 2 in. (51 mm) high, with a stroke width of 3/8 in. (9.5 mm), and the word EXIT in letters 1 in. (25 mm) high, with the word EXIT below the word NO, unless such sign is an approved existing sign (NFPA 101 – 2018 edition section 7.10.8.3.2)</p>				
<p>All aisles are not less than 30 in as noted below</p> <p>Aisles shall be not less than 30 in. (760 mm) wide (NFPA 101 – 2018 edition section 15.2.5.7)</p>				
<p>Means of egress are marked as noted below</p> <p>Means of egress shall have signs in accordance with Section 7.10 (NFPA 101 – 2018 edition section 15.2.10)</p>				
<p>Means of egress are illuminated as noted below</p> <p>Means of egress shall be illuminated in accordance with Section 7.8 (NFPA 101 – 2018 edition section 15.2.8)</p>				

NFPA CODE REFERENCE / DESCRIPTION	PASS	FAIL	N/A	COMMENTS
<p>Means of egress are provided with tested and functional emergency lighting as noted below</p> <p>Emergency lighting shall be provided in accordance with Section 7.9, unless otherwise permitted by 15.2.9.2 (NFPA 101 – 2018 edition section 15.2.9.1).</p> <p>Approved existing emergency lighting installations shall be permitted to be continued in use (NFPA 101 – 2018 edition section 15.2.9.2).</p>				
<p>Rescue window arrangement (if required) meets the requirements noted below</p> <p>Every room or space greater than 250 ft² (23.2 m²) and used for classroom or other educational purposes or normally subject to student occupancy shall have not less than one outside window for emergency rescue that complies with all of the following, unless otherwise permitted by 15.2.11.1.2:</p> <p>(1)Such windows shall be openable from the inside without the use of tools and shall provide a clear opening of not less than 20 in. (510 mm) in width, 24 in. (610 mm) in height, and 5.7 ft² (0.5 m²) in area.</p> <p>(2)The bottom of the opening shall be not more than 44 in. (1120 mm) above the floor, and any latching device shall be capable of being operated from not more than 54 in. (1370 mm) above the finished floor.</p> <p>(3)The clear opening shall allow a rectangular solid, with a width and height that provides not less than the required 5.7 ft² (0.5 m²) opening and a depth of not less than 20 in. (510 mm), to pass fully through the opening.</p> <p>(NFPA 101 – 2018 edition section 15.2.11.1.1)</p>				
<p>Lockup or time-out rooms meet the requirements noted below</p> <p>Lockups in educational occupancies, other than approved existing lockups, shall comply with the requirements of 23.4.5. (NFPA 101 – 2018 edition section 15.2.11.2)</p>				

NFPA CODE REFERENCE / DESCRIPTION	PASS	FAIL	N/A	COMMENTS
<p>There is no storage under the stairwells or other storage within the exit enclosure that would interfere with egress unless allowed as noted below</p> <p>Unclosed, usable spaces within exit enclosures shall be prohibited, including under stairs, unless otherwise permitted by 7.2.2.5.3.2. (NFPA 101 – 2018 edition section 7.2.2.5.3)</p> <p>Open space within the exit enclosure shall not be used for any purpose that has the potential to interfere with egress. (NFPA 101 – 2018 edition section 7.2.2.5.3.1)</p> <p>Enclosed, usable space shall be permitted under stairs, provided that both of the following criteria are met:</p> <ul style="list-style-type: none"> (1) The space shall be separated from the stair enclosure by the same fire resistance as the exit enclosure. (2) Entrance to the enclosed, usable space shall not be from within the stair enclosure. (See also 7.1.3.2.3.) <p>(NFPA 101 – 2018 edition section 7.2.2.5.3.2)</p>				
<p>The number of means of egress meet the requirements noted below</p> <p>Not less than two separate exits shall be in accordance with the following criteria:</p> <ul style="list-style-type: none"> (1) They shall be provided on every story. (2) They shall be accessible from every part of every story and mezzanine; however, exit access travel shall be permitted to be common for the distance permitted as common path of travel by 15.2.5.3. <p>(NFPA 101 – 2018 edition section 15.2.4.2)</p> <p>The number of means of egress shall be in accordance with 7.4.1.1 and 7.4.1.3. through 7.4.1.6. (NFPA 101 – 2018 edition section 15.2.4.1)</p>				

NFPA CODE REFERENCE / DESCRIPTION	PASS	FAIL	N/A	COMMENTS
<p>Classroom locking devices meet the below requirements or a variance from the State Fire Code in accordance with RSA 153:5 and Saf-C 6005 has been provided by the State Fire Marshal</p> <p>Classroom doors shall be permitted to be locked to prevent unwanted entry provided that the locking means is approved and all of the following conditions are met:</p> <p>(1) The locking means shall be capable of being engaged without opening the door.</p> <p>(2) The unlocking and unlatching from the classroom side of the door can be accomplished without the use of a key, tool, or special knowledge or effort.</p> <p>(3) Two nonsimultaneous releasing operations shall be permitted.</p> <p>(4) The releasing mechanisms for unlocking and unlatching shall be located at a height not less than 34 in. (865 mm) and not exceeding 48 in. (1220 mm) above the finished floor.</p> <p>(5) Locks, if remotely engaged, shall be unlockable from the classroom side of the door without the use of a key, tool, or special knowledge or effort.</p> <p>(6) The door shall be capable of being unlocked and opened from outside the room with the necessary key or other credential.</p> <p>(7) The locking means shall not modify the door closer, panic hardware, or fire exit hardware.</p> <p>(8) Modifications to fire door assemblies, including door hardware, shall be in accordance with NFPA 80.</p> <p>(9) The emergency action plan, required by 15.7.1, shall address the use of the locking and unlocking means from within and outside the room.</p> <p>(10) Staff shall be drilled in the engagement and release of the locking means, from within and outside the room, as part of the emergency egress drills required by 15.7.2. (NFPA 101 – 2018 edition section 15.2.2.2.4)</p>				
<p>All vertical openings are enclosed or protected, unless they meet the criteria for the exceptions noted below</p> <p>Any vertical opening, other than unprotected vertical openings in accordance with 8.6.9.1 or 8.6.9.2, shall be enclosed or protected in accordance with Section 8.6. (NFPA 101 – 2018 edition section 15.3.1.1)</p> <p>Stairway enclosures shall not be required where all of the following conditions are met:</p> <p>(1) The stairway serves only one adjacent floor, other than a basement.</p> <p>(2) The stairway is not connected with stairways serving other floors.</p> <p>(3) The stairway is not connected with corridors serving other than the two floors involved. (NFPA 101 – 2018 edition section 15.3.1.3)</p>				

NFPA CODE REFERENCE / DESCRIPTION	PASS	FAIL	N/A	COMMENTS
<p>All storage, janitor, and mechanical rooms are properly separated from the rest of the building as noted below</p> <p>Rooms or spaces for the storage, processing, or use of materials shall be protected in accordance with the following:</p> <p>(1) Such rooms or spaces shall be separated from the remainder of the building by fire barriers having a minimum 1-hour fire resistance rating or protected by automatic extinguishing systems as specified in Section 8.7 in the following areas:</p> <p>(a) Boiler and furnace rooms, unless such rooms enclose only air-handling equipment</p> <p>(b) Rooms or spaces used for the storage of combustible supplies in quantities deemed hazardous by the authority having jurisdiction</p> <p>(c) Rooms or spaces used for the storage of hazardous materials or flammable or combustible liquids in quantities deemed hazardous by recognized standards</p> <p>(d) Janitor closets [see also 15.3.2.1(4)]</p> <p>2) Such rooms or spaces shall be separated from the remainder of the building by fire barriers having a minimum 1-hour fire resistance rating and protected by automatic extinguishing systems as specified in Section 8.7 in the following areas:</p> <p>(a)* Laundries</p> <p>(b) Maintenance shops, including woodworking and painting areas</p> <p>(c) Rooms or spaces used for processing or use of combustible supplies deemed hazardous by the authority having jurisdiction</p> <p>(d) Rooms or spaces used for processing or use of hazardous materials or flammable or combustible liquids in quantities deemed hazardous by recognized standards</p> <p>(3) Where automatic extinguishing is used to meet the requirements of 15.3.2.1(1) or (2), the protection shall be permitted in accordance with 9.7.1.2.</p> <p>(4) Where janitor closets addressed in 15.3.2.1(1)(d) are protected in accordance with the sprinkler option of 15.3.2.1(1), the janitor closet doors shall be permitted to have ventilating louvers.</p> <p>(NFPA 101 – 2018 edition section 15.3.2.1)</p>				
<p>The storage or handling of hazardous materials is as noted below</p> <p>Where hazardous materials are stored or handled, the provisions of 8.7.3.1 shall apply. (NFPA 101 -2018 edition section 15.3.2.5)</p>				

NFPA CODE REFERENCE / DESCRIPTION	PASS	FAIL	N/A	COMMENTS
<p>Cooking facilities are properly protected as noted below</p> <p>Cooking facilities shall be protected in accordance with 9.2.3. Openings shall not be required to be protected between food preparation areas and dining areas. (NFPA 101 – 2018 edition section 15.3.2.2)</p> <p>Where required by another section of this Code, commercial cooking operations shall be protected in accordance with NFPA 96 unless such installations are approved existing installations, which shall be permitted to be continued in service. (NFPA 101 – 2018 edition section 9.2.3)</p>				
<p>Kitchen exhaust system and suppression system has been inspected and maintained as noted below</p> <p>Maintenance of the fire-extinguishing systems and listed exhaust hoods containing a constant or fire-activated water system that is listed to extinguish a fire in the grease removal devices, hood exhaust plenums, and exhaust ducts shall be made by properly trained, qualified, and certified person(s) acceptable to the authority having jurisdiction at least every 6 months. (NFPA 96 – 2017 edition section 11.2.1)</p> <p>The entire exhaust system shall be inspected for grease buildup by a properly trained, qualified, and certified person(s) acceptable to the authority having jurisdiction and in accordance with Table 11.4. (NFPA 96 – 2017 edition section 11.4)</p>				
<p>The clearance between fire sprinkler heads and storage is as noted below</p> <p>Unless the requirements of 8.5.6.2, 8.5.6.3, 8.5.6.4, or 8.5.6.5 are met, the clearance between the deflector and the top of storage or contents of the room shall be 18 in. (450 mm) or greater. (NFPA 13 – 2016 edition section 8.5.6.1)</p>				
<p>Fire alarm system pull stations are accessible, unobstructed and visible as noted below</p> <p>Manual fire alarm boxes shall be accessible, unobstructed, and visible. (NFPA 101 – 2018 edition section 9.6.2.7)</p>				

NFPA CODE REFERENCE / DESCRIPTION	PASS	FAIL	N/A	COMMENTS
<p>Fire alarm pull stations are located appropriately as noted below</p> <p>A manual fire alarm box shall be provided as follows, unless modified by another section of this Code:</p> <p>(1) For new alarm system installations, the manual fire alarm box shall be located within 60 in. (1525 mm) of exit doorways.</p> <p>(2) For existing alarm system installations, the manual fire alarm box either shall be provided in the natural exit access path near each required exit or within 60 in. (1525 mm) of exit doorways.</p> <p>(NFPA 101 – 2018 edition section 9.6.2.3)</p>				
<p>Audible and visual fire alarm system notification signals are appropriate as noted below</p> <p>Unless otherwise provided in 9.6.3.5.1 through 9.6.3.5.8, notification signals for occupants to evacuate shall be by audible and visible signals in accordance with NFPA 72 and ICC/ANSI A117.1, Accessible and Usable Buildings and Facilities, or other means of notification acceptable to the authority having jurisdiction. (NFPA 101 – 2018 edition section 9.6.3.5)</p>				
<p>If provided, positive alarm sequence complies with NFPA 72 as noted below</p> <p>Positive alarm sequence shall be permitted in accordance with 9.6.3.4. (NFPA 101 – 2018 edition section 15.3.4.3.1.3)</p>				
<p>Where required, sprinkler protection is provided</p> <p>Where student occupancy exists below the level of exit discharge, every portion of such floor shall be protected throughout by an approved automatic sprinkler system in accordance with Section 9.7. (NFPA 101 – 2018 edition section 15.3.5.1)</p> <p>Automatic sprinkler protection shall not be required where student occupancy exists below the level of exit discharge, provided that both of the following criteria are met:</p> <p>(1) The approval of the authority having jurisdiction shall be required.</p> <p>(2) Windows for rescue and ventilation shall be provided in accordance with 15.2.11.1. (NFPA 101 – 2018 edition section 15.3.5.3)</p> <p>Buildings with unprotected openings in accordance with 8.6.6 shall be protected throughout by an approved, supervised automatic sprinkler system in accordance with Section 9.7. (NFPA 101 – 2018 edition section 15.3.5.4)</p>				

NFPA CODE REFERENCE / DESCRIPTION	PASS	FAIL	N/A	COMMENTS
<p>Penetrations in fire barriers and smoke partitions are property protected as noted below</p> <p>Penetrations for cables, cable trays, conduits, pipes, tubes, combustion vents and exhaust vents, wires, and similar items to accommodate electrical, mechanical, plumbing, and communications systems that pass through a wall, floor, or floor/ceiling assembly constructed as a fire barrier shall be protected by a firestop system or device. (NFPA 101 – 2018 edition section 8.3.4.2.1)</p> <p>Penetrations for cables, cable trays, conduits, pipes, tubes, vents, wires, and similar items to accommodate electrical, mechanical, plumbing, and communications systems that pass through a smoke partition shall be protected by a system or material that is capable of limiting the transfer of smoke. (NFPA 101 – 2018 edition section 8.4.4.1)</p>				
<p>Fire doors operate properly and are being maintained as noted below</p> <p>Fire door assemblies shall be installed, inspected, tested, and maintained in accordance with NFPA 80. (NFPA 101 – 2018 edition section 8.3.3.3.1)</p>				
<p>Fire extinguishers are properly installed and maintained in accordance with below</p> <p>Fire extinguishers shall be installed and maintained in accordance with NFPA 1 – 2018 edition section 13.6</p>				
<p>Emergency action plans are in accordance with the section noted below as well as RSA 189:64 Emergency Operations Plans</p> <p>Emergency action plans shall be provided in accordance with Section 4.8. (NFPA 101 – 2018 edition section 15.7.1)</p>				

NFPA CODE REFERENCE / DESCRIPTION	PASS	FAIL	N/A	COMMENTS
<p>Emergency egress drills are conducted and documented as noted below</p> <p>Emergency egress drills shall be conducted in accordance with Section 4.7 and the applicable provisions of 15.7.2.3 as otherwise provided by 15.7.2.2. (NFPA 101 – 2018 edition section 15.7.2.1) A written record of each drill shall be completed by the person responsible for conducting the drill and maintained in an approved manner. (NFPA 101 – 2018 edition section 4.7.6) Emergency egress drills shall be conducted as follows:</p> <p>(1) Not less than one emergency egress drill shall be conducted every month the facility is in session, unless both of the following criteria are met:</p> <p>(a) In climates where the weather is severe, the monthly emergency egress drills shall be permitted to be deferred.</p> <p>(b) The required number of emergency egress drills shall be conducted, and not less than four shall be conducted before the drills are deferred.</p> <p>(2) All occupants of the building shall participate in the drill.</p> <p>(3) One additional emergency egress drill, other than for educational occupancies that are open on a year-round basis, shall be required within the first 30 days of operation.</p> <p>(4) With the approval of the local fire official and in concert with RSA 189:64, at least 4 of the currently required number of fire evacuation drills shall be emergency, all-hazard response drills of which at least one shall test emergency response to an armed assailant. The armed assailant drill may be discussion based. The types of all-hazard drills and exercises and the manner and time in which these activities take place shall be determined by the school in collaboration with local public safety, emergency management, and public health officials. The school may include students and first responders in all-hazard response drills or activities, as appropriate.</p> <p>(NFPA 101 – 2018 edition section 15.7.2.3 and Saf-FMO 304.01(b))</p>				
<p>Exits are being inspected daily by school staff as noted below</p> <p>It shall be the duty of principals, teachers, or staff to inspect all exit facilities daily to ensure that all stairways, doors, and other exits are in proper condition. (NFPA 101 – 2018 edition section 15.7.3.1)</p>				
<p>Draperies, curtains and other similar furnishings meet the requirements noted below</p> <p>Draperies, curtains, and other similar furnishings and decorations in educational occupancies shall be in accordance with the provisions of 10.3.1. (NFPA 101 – 2018 edition section 15.7.4.1)</p>				

NFPA CODE REFERENCE / DESCRIPTION	PASS	FAIL	N/A	COMMENTS
<p>Clothing and personal effects are being stored appropriately as noted below</p> <p>Clothing and personal effects shall not be stored in corridors, unless otherwise permitted by one of the following:</p> <p>(1) This requirement shall not apply to corridors protected by an automatic sprinkler system in accordance with Section 9.7.</p> <p>(2) This requirement shall not apply to corridor areas protected by a smoke detection system in accordance with Section 9.6.</p> <p>(3) This requirement shall not apply to storage in metal lockers, provided that the required egress width is maintained. (NFPA 101 – 2018 edition section 15.7.4.2)</p>				
<p>Artwork and teaching materials on the walls meets the thresholds noted below</p> <p>Artwork and teaching materials shall be permitted to be attached directly to the walls in accordance with the following:</p> <p>(1) The artwork and teaching materials shall not exceed 20 percent of the wall area in a building that is not protected throughout by an approved automatic sprinkler system in accordance with Section 9.7.</p> <p>(2) The artwork and teaching materials shall not exceed 50 percent of the wall area in a building that is protected throughout by an approved automatic sprinkler system in accordance with Section 9.7. (NFPA 101 – 2018 edition section 15.7.4.3)</p>				
<p>Modular classrooms are equipped with the required certification label</p> <p>Each modular building or building component that is approved pursuant to RSA 205-C and these rules shall have a state label permanently attached in a visible location that cannot be removed without destroying the label. (Saf-C 3309.04)</p>				
<p>Any modular classroom that has been relocated from a different town / location has received approval from the State Fire Marshal's Office as noted below</p> <p>Any modular building or building component being relocated shall meet all current state codes prior to issuance of a final certificate of occupancy. (Saf-C 3310.05(b))</p> <p>A manufacturer, builder/dealer or property owner shall complete and submit a written request for relocation with the department on form DSFM 121 "Modular Relocation Form", revised 10/2010. (Saf-C 3310.05(c))</p>				

NFPA CODE REFERENCE / DESCRIPTION	PASS	FAIL	N/A	COMMENTS
<p>Fire sprinkler inspection reports have been made available for review and any deficiencies or impairments have been or will be repaired as noted below</p> <p>Fire sprinkler records shall be made for all inspections, tests, and maintenance of the system and its components and shall be made available to the AHJ upon request. [25:4.3.1] (NFPA 1 – 2018 edition section 13.3.3.4.3.1)</p> <p>The property owner or designated representative shall correct or repair deficiencies or impairments. [25:4.1.5.1] (NFPA 1 – 2018 edition section 13.3.3.4.1.5.1)</p>				
<p>Fire pump is maintained as noted below</p> <p>Fire pumps shall be inspected, tested, and maintained in accordance with NFPA 25. [20:14.4] (NFPA 1 – 2018 edition section 13.4.8)</p>				
<p>Standpipes are maintained as noted below</p> <p>A standpipe system installed in accordance with this Code shall be inspected, tested, and maintained in accordance with NFPA 25. (NFPA 1 – 2018 edition section 13.2.3.3)</p>				
<p>Fire alarm inspection reports have been made available for review and any deficiencies or impairments have been or will be repaired as noted below</p> <p>Fire alarm system record of all inspections, testing, and maintenance as required by 14.6.2.4 of NFPA 72 shall be documented using either the record of inspection and testing forms, Figure 13.7.3.2.5.2(g) through Figure 13.7.3.2.5.2(l), or an alternative record that includes all the applicable information shown in Figure 13.7.3.2.5.2(g) through Figure 13.7.3.2.5.2(l). [72:7.6.6] (NFPA 1 – 2018 edition section 13.7.4.3.2.4.6)</p>				
<p>Generators are being maintained and tested as noted below</p> <p>Stationary generators used for emergency or legally required standby power shall be tested and maintained in accordance with NFPA 110 and NFPA 37. (NFPA 1 – 2018 edition section 11.7.5.1)</p> <p>Stationary generators required by this Code, the building code, or other NFPA codes and standards shall be maintained in accordance with NFPA 110. (NFPA 1 – 2018 edition section 11.7.5.2)</p>				

NFPA CODE REFERENCE / DESCRIPTION	PASS	FAIL	N/A	COMMENTS
<p>Exit and emergency lighting are tested and maintained as noted below</p> <p>Testing of required emergency lighting systems shall be permitted to be conducted in accordance with 7.9.2.4. (NFPA 101 - 2018 edition section 7.9.3.1.4)</p> <p>Exit signs connected to, or provided with, a battery-operated emergency illumination source, where required in 7.10.4, shall be tested and maintained in accordance with 7.9.3. (NFPA 101 - 2018 edition section 7.10.9.2)</p>				
<p>Any other items of interest - provide a description of the condition and relevant State Fire Code citation if applicable below</p>				
END OF CHECKLIST				

Comments/Notations:

FOLLOW-UP:

1. Based upon the information collected on this form, a corrective action (check one) IS OR IS NOT required. If corrective action is required, when do you anticipate it will be completed? Date: _____
2. An approved plan of correction will (check one) OR will not be submitted to the local fire department.
3. A re-inspection of this facility (check one) IS OR IS NOT required. If a re-inspection is required, it will occur on or before? Date: _____

Signature of Inspector or Fire Chief

Date

I acknowledge receipt of this report.

Signature of School Contact

Date