

SAMPLE LETTER OF AUTHORIZATION – DRIVEWAY PERMITS

Instructions

This form is to be filled out and uploaded for NHDOT Driveway Permit applications by an applicant when they are not the landowner or do not have an easement or other legal right to construct or maintain the subject driveway.

Alternative letters of authorization are acceptable but at a minimum must provide the same information shown herein.

Project Description: _____

Location: _____

Date: _____

Owner Authorization

I, _____, a representative of _____, hereby authorize _____, to represent and act on my behalf for the above-mentioned project. This authorization shall include submittal of application and all activities through the review process for a NHDOT Driveway permit.

I also agree to the NHDOT's requirements, as outlined below.

Owner's Signature

As the landowner I agree to the following:

1. To construct driveway entrance(s) only for the bonafide purpose of securing access to private property such that the highway right-of-way is used for no purpose other than travel.
2. To construct driveway entrance(s) at permitted location(s).
3. To construct driveway entrance(s) in accordance with the statutes, rules, standard drawings, and permit specifications as issued by the New Hampshire Department of Transportation.
4. To defend, indemnify and hold harmless the New Hampshire Department of Transportation and its duly appointed agents and employees against any action for personal injury and/or property damage sustained by reason of the exercise of this permit.
5. To furnish and install drainage structures that are necessary to maintain existing highway drainage and adequately handle increased runoff resulting from the land development and obtain all easements thereto.
6. I am the owner or a duly authorized agent of the owner of the parcel upon which the driveway will be constructed. I have provided accurate and complete title and subdivision information concerning the parcel to the Department. I understand that the Department is relying on this information in considering this application and that the Department does not perform independent title research or make judgements about title or access disputes.