

## Minutes of the Public-Private Partnership (P3) Commission Public Meeting

May 13, 2020, 10:00 am

### Regular Meeting

Pursuant to the Governor's Executive Order 2020-04 and Emergency Order #12, this Regular Meeting of the Public-Private Partnership (P3) Commission was publicly noticed as a virtual hearing to be accessed electronically or by phone. The public was invited to listen to the meeting via Zoom with link, meeting ID, and password provided OR dial in with number, meeting ID, and password provided. The notice specifically stated that the meeting was not a public hearing and that public comments would not be accepted.

The notice included a name, phone number, and email address to contact in the event of a technical issue. The meeting was monitored and no issues were reported during or after the meeting.

The Commission met for the purpose of reviewing the [final draft of the Request for Proposals](#) (RFP) on the Long Term Lease/Concession Agreement of the Dover and Portsmouth Bus Terminals, which upon approval of the Commission, would be brought before Governor and Council.

#### Commission Members Present were:

Commissioner Victoria Sheehan, Chair (Zoom)  
Ray Gagnon (Zoom)  
Edwin Smith (Zoom)  
Katy Easterly Martey (Zoom)  
Bette Lasky (Zoom)  
Kevin Smith (Dial in)

The members were previously provided the final draft RFP, along with a [Memorandum from Commissioner Sheehan](#) highlighting revisions to the RFP.

Patrick Herlihy, NHDOT Director of Aeronautics, Rail and Transit, reviewed the revisions to the draft RFP (excepting minor edits) that were made based on the last public hearing and public comments received. The changes discussed were: adding a provision regarding Pease Development Authority (PDA); adding a provision on fostering relationships to Goal #1; adding a provision on mitigation impacts to include residents and the neighborhood to Goal #3; and

adding wording relative to granting improvements to DOT at lease-end and defining, and exempting, local public transportation services from fees in Goal #5.

Kevin Smith stated for transparency that he also serves on the PDA.

Katy Easterly Martey asked if the project supports strategic growth in the area. Commissioner Sheehan responded affirmatively, stating that the goal is to limit the type of users at the bus terminals to provide capacity for public transit riders and shift non-transit riders to other under-utilized lots.

Ray Gagnon stated that the public hearing (2/20/20) was well attended and that minimal concerns were raised.

Kevin Smith stated the Department did a good job revising the RFP to address concerns that were raised.

Motion: Member Ray Gagnon moved to approve the draft RFP, which was seconded by Member Bette Lasky. A roll call was taken and the RFP was approved unanimously 5-0.

**Vote:**

- Ray Gagnon (via Zoom) - Yea
- Edwin Smith (via Zoom) - Yea
- Katy Easterly Martey (via Zoom) - Yea
- Bette Lasky (via Zoom) - Yea
- Kevin Smith (via Dial in) - Yea

Next, upon G&C approval, the Department will reach out to the short-listed applicants and update the P3 Commission on the time line for the RFP. This concluded the action and discussion on the draft RFP.

For new Members, Commissioner Sheehan gave an overview of the prior work in establishing a process for the newly formed Commission to vet proposed projects. There was also an overview of other projects considered, but not moved forward.