

APPLICATION FOR PAYMENT

ESTIMATE OF FEE FOR CONSULTANT SERVICES

COST PLUS

CONSULTANT NAME: **I Can Do Everything**
 PROJECT NAME: **SW On-Call Contract**
 PROJECT DESCRIPTION: **HSIP Intersection Project**
 NTP DATE: **07/01/2019**
 EXPIRATION DATE: **02/01/2020**

VENDOR NO.: **402536**
 REMIT PAY TO: **1100 Elm Street**
 CONTACT PERSON: **Frank Scribble**
 PHONE NO.: **800-555-1212**
 PROJECT NO.: **21456**
 FEDERAL NO.: **NA**

INVOICE NO.: **26**

DATES OF SERVICE: FROM: **10/1/2019** TO: **10/31/2019**

ON-CALL ONLY
 TASK ORDER NO.: **2**
 PROJECT NAME: **Concord**
 PROJECT NO.: **25292**
 CONTRACT NO.: **4003624**

AMOUNT INVOICED

DIVISION OF WORK	A		B	C	D	E	F	G	H
	DIRECT LABOR	OVERHEAD (A * OH%)	TOTAL THIS INVOICE (A + B)	THROUGH PREVIOUS INVOICE	INVOICE TO DATE (C + D)	APPROVED AMOUNT FROM CONTRACT	REMAINING (F - E)	% INVOICED (E / F)	
1.0 DATA COLLECTION	\$ -	\$ -	\$ 12,475.91	\$ -	\$ 12,475.91	\$ 12,475.91	\$ -	100.00%	
2.0 ALTERNATIVES ANALYSIS	\$ -	\$ -	\$ 24,951.83	\$ -	\$ 24,951.83	\$ 24,951.83	\$ -	100.00%	
3.0 SELECT PREFERRED ALT.	\$ -	\$ -	\$ 37,427.74	\$ -	\$ 37,427.74	\$ 37,427.74	\$ -	100.00%	
4.0 ENVIRONMENTAL PERMITTING	\$ -	\$ -	\$ 17,525.35	\$ -	\$ 17,525.35	\$ 24,951.83	\$ 7,426.48	70.24%	
5.0 SLOPE AND DRAIN	\$ 3,056.50	\$ 4,737.58	\$ 7,794.08	\$ -	\$ 7,794.08	\$ 49,903.65	\$ 42,109.58	15.62%	
6.0 PRELIM. PS&E DEVELOPMENT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 49,903.65	\$ 49,903.65	0.00%	
7.0 CONTRACT DOCUMENTS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 24,951.83	\$ 24,951.83	0.00%	
8.0 PROJECT MANAGEMENT	\$ 1,180.00	\$ 1,829.00	\$ 3,009.00	\$ 4,375.00	\$ 7,384.00	\$ 24,951.83	\$ 17,567.83	29.59%	
TOTAL: \$ 4,236.50 \$ 6,566.58 \$ 10,803.08 \$ 96,755.83 \$ 107,558.91 \$ 249,518.27 \$ 141,959.37 43.11%									
FIXED FEE: 10.00% \$ 2,387.29 \$ 9,950.00 \$ 12,337.29 \$ 27,724.25 \$ 15,386.96 44.50%									
PROJECT TOTAL: \$ 350.00 \$ 1,125.00 \$ 1,475.00 \$ 3,000.00 \$ 1,525.00 49.17%									
PROJECT TOTAL: \$ 13,540.37 \$ 107,830.83 \$ 121,371.20 \$ 280,242.52 \$ 158,871.32 43.31%									
11.0 DIRECT EXPENSES	This value must match total project percent complete								

I hereby certify, under the pains and penalties of perjury, that all costs and all work for which payment is hereby requested have been performed in accordance with the contract terms.

CONSULTANT'S NAME: **Frank Scribble, PE** TITLE: **Senior VP**
 SIGNATURE: _____ DATE: **11/6/2019**

APPROVED FOR: **13,540.37** DOT CONTRACT MANAGER: _____ DATE: _____
APPROVED FOR PAYMENT DOT REVIEWER: _____ DATE: _____

CHARGE INVOICE TO - PROJECT: **Concord** NUMBER: **25292** W.C.C.: **138** ORG. CODE: **3054** IMPROVE TYPE: _____

PROGRESS REPORT COST PLUS

CONSULTANT NAME: I Can Do Everything
 PROJECT NAME: SW On-Call Contract
 PROJECT DESCRIPTION: HSIP Intersection Project

INVOICE NO.: 26
 PROJECT NO.: 21456
 FEDERAL NO.: NA

DATES OF SERVICE: FROM: 10/1/2019

TO: 10/31/2019

	DIVISION OF WORK	HOURS BILLED				HOURS INVOICED				PROJECT PERCENT COMPLETE			
		APPROVED HOURS FROM CONTRACT	HRS. BILLED THROUGH PREVIOUS INVOICE	HOURS BILLED TO DATE	% HOURS BILLED	THROUGH PREVIOUS INVOICE % COMPLETE	THROUGH THIS INVOICE % COMPLETE	X	CONTRACT WEIGHT	=	PERCENT COMPLETE		
1.0	DATA COLLECTION	120	120	120	100.00%	100.00%	X	5.00%	=	5.00%			
2.0	ALTERNATIVES ANALYSIS	240	240	240	100.00%	100.00%	X	10.00%	=	10.00%			
3.0	SELECT PREFERRED ALT.	355	355	355	100.00%	100.00%	X	15.00%	=	15.00%			
4.0	ENVIRONMENTAL PERMITTING	240	165	165	68.75%	25.00%	X	10.00%	=	7.50%			
5.0	SLOPE AND DRAIN	470	18	97	20.64%	0.00%	X	20.00%	=	4.00%			
6.0	PRELIM. PS&E DEVELOPMENT	470	0	0	0.00%	0.00%	X	20.00%	=	0.00%			
7.0	CONTRACT DOCUMENTS	240	0	0	0.00%	0.00%	X	10.00%	=	0.00%			
8.0	PROJECT MANAGEMENT	240	60	70	29.17%	0.00%	X	10.00%	=	3.00%			
TOTAL:		2375	958	1047									
		TOTAL HOURS PERCENT COMPLETE: <input type="text" value="44.08%"/>		TOTAL PROJECT PERCENT COMPLETE: <input type="text" value="44.50%"/>									

PERCENT INVOICED (FROM APPLICATION FOR PAYMENT):

DIFFERENCE: DIFFERENCE:

HRS. COMPL. VS. PROJ. COMPL. HRS COMPL. VS INVOICED PROJ. COMPL. VS. INVOICED

Based on the current project scope and recognizing known issue/conditions, the current design fee and the performance period including any awarded time extensions appear to be adequate to complete the assignment including all processed amendments.

Yes: X No: Explanation: _____

CERTIFIED PAYROLL REPORT

INVOICE NO.: 26
PROJECT NO.: 21456
FEDERAL NO.: NA

CONSULTANT NAME: I Can Do Everything
PROJECT NAME: SW On-Call Contract
PROJECT DESCRIPTION: HSIP Intersection Project
DATES OF SERVICE: FROM: 10/1/2019 TO: 10/31/2019
DESCRIPTION: HSIP Intersection Project

EMPLOYEE NAME TITLE	OCTOBER																															TOT. HRS	RATE	COST	
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31				
Barry N. Associate																																	0	\$ 60.00	\$ -
Jeremy W. Senior Associate					2	3																										5	\$ 60.00	\$ 300.00	
Melvin D. Project Manager									2	2	2				2	2	2										2	2				16	\$ 55.00	\$ 880.00	
Lynn C. Senior Engineer																																0	\$ 49.00	\$ -	
Dawn P. Senior Engineer					2	2					2	2							4								2					14	\$ 49.00	\$ 686.00	
Jeff P. Senior Engineer																																0	\$ 49.00	\$ -	
Michael S. Senior Engineer																																0	\$ 49.00	\$ -	
Scott R. Engineer				4	4	4										4	4	4	4								4	4	4			44	\$ 44.50	\$ 1,958.00	
Sandy M. Engineer																																0	\$ 44.50	\$ -	
Donna S. Engineer																																0	\$ 44.50	\$ -	
Amy M. Junior Engineer								2	2	2	2	2																				10	\$ 41.25	\$ 412.50	
Denise C. Junior Engineer																																0	\$ 41.25	\$ -	
Adam H. Engineer Technician																																0	\$ 36.05	\$ -	
Jennie M. Engineer Technician																																0	\$ 36.05	\$ -	
																																0	\$	\$ -	
																																0	\$	\$ -	
TOTAL:																89		\$ 4,236.50																	

CERTIFIED NARRATIVE

CONSULTANT NAME: I Can Do Everything
 PROJECT NAME: SW On-Call Contract
 PROJECT DESCRIPTION: HSIP Intersection Project
 NPT DATE: 43647
 EXPIRATION DATE: 43862
 DATES OF SERVICE: FROM: 10/1/2019 TO: 10/31/2019

INVOICE NO.: 26
 PROJECT NO.: 21456
 FEDERAL NO.: NA

GENERAL

Major Issues or Concerns

No issues to date we're on track.

Explanation of Delay Impacts

DIVISION OF WORK - SECTION 5.0 - SLOPE AND DRAIN

Deliverable Status

Deliverable Name	Percent Complete	Actual/Scheduled Submittal Date
Bridge Preliminary Plan Submission	100%	10/25/2019
Slope and Drain Submission	20%	11/30/2019

Work Performed during Dates of Service

Work Description

Incorporated comments from Public Hearing. Working on drainage design incl'd stormwater BMP's.
 Need Resolution of issues report from PH. DOT to finalize and approve. Anticipate complete 11/10/2019

Significant Meetings / Events

Meeting / Event Description	Meeting / Event Date
Meeting with NHDOT Design team to review PH comments	10/25/19

Has a copy of the latest Design Schedule been provided with this invoice?

Yes:

No:

Explanation: _____

CERTIFIED NARRATIVE

CONSULTANT NAME: I Can Do Everything
 PROJECT NAME: SW On-Call Contract
 PROJECT DESCRIPTION: HSIP Intersection Project
 NPT DATE: 43647
 EXPIRATION DATE: 43862
 DATES OF SERVICE: FROM: 10/1/2019 TO: 10/31/2019

INVOICE NO.: 26
 PROJECT NO.: 21456
 FEDERAL NO.: NA

GENERAL

Major Issues or Concerns

No issues to date we're on track.

Explanation of Delay Impacts

DIVISION OF WORK - SECTION 8.0 - PROJECT MANAGEMENT

Deliverable Status

Deliverable Name	Percent Complete	Actual/Scheduled Submittal Date
Environmental Document	100%	10/25/2017
Slope and Drain Submission	20%	11/30/2017

Work Performed during Dates of Service

Work Description

Incorporated comments from Public Hearing.
 Working on drainage design incl'd stormwater BMP's.
 Finalized Environmental Document

Significant Meetings / Events

Meeting / Event Description

Meeting with NHDOT Design team to review PH comments

Meeting / Event Date
 10/25/2017

Has a copy of the latest Design Schedule been provided with this invoice?

Yes:

No:

Explanation: _____



THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION



Victoria F. Sheehan
Commissioner

William Cass, P.E.
Assistant Commissioner

Statewide
21456

Bureau of Highway Design
Room 200
Tel: (603) 271-2171
Fax: (603) 271-7025

July 1, 2019

Mr. Project Manager, PE
I Can Do Everything, Inc.
1 Elm Street
Manchester, NH 03320

Re: Authorization to Proceed – Assignment No. 2
Concord 25292

Dear Mr. Manager:

The Department has reviewed your Scope of Work and Fee Proposal dated June 15, 2019 for providing services to conduct Preliminary and Final Design for the Concord 25292 intersection safety project utilizing Highway Safety Improvement Program (HSIP) funds. Your scope and fee is hereby approved in the amount of 2,375 hours and \$280,242.50.

The work shall be completed under the terms of the Statewide On-Call Highway Design Agreement, and will be funded by Statewide 21456 the Task Order work will be charged to funds. The compensation format for this Task Order will be cost-plus-fixed-fee. See the Agreement for additional cost-plus-fixed-fee information.

The anticipated completion date for this task order assignment is Feb. 1, 2020. The maximum amount allowed to be billed against this agreement is \$280,242.50.

This Task Order under the Statewide 21456 agreement will use the modified cost plus fixed fee method of compensation. For invoicing proposes the following are the maximum limiting fee for this task order assignment:

Direct labor:	\$ 97,850.29
Overhead (155.00%):	\$151,667.96
Fixed Fee:	\$ 27,724.25
Direct Expense:	\$ 3,000.00
Not to Exceed Amount:	\$280,242.50

Please submit all questions and invoices through NHDOT Contract Manager Ms. Susie Smith, Susie.Smith@dot.nh.gov at 603-271-1212. For invoicing purposes the Project Name: Concord, Number: 25292, WCC: 138, and Org Code: 3054 should be shown on the invoice.

This letter serves as the Authorization to Proceed for Task Order Assignment #2. Please return the signed document by email to Ms. Smith.

We look forward to working with you on this effort.

Sincerely,

James A. Marshall, PE
Administrator, Highway Design

We concur with the terms of this Task Order.

FIRM NAME

By: _____

Title: _____

cc: S. Smith, Contract Manager
Project Manager
Finance – Accounts Payable Section
Internal Audit Office
Consultant Master File

**STATE OF NEW HAMPSHIRE
NEW HAMPSHIRE DEPARTMENT OF TRANSPORTATION
7 HAZEN DRIVE, CONCORD, NH 03301**

DIRECT EXPENSE SUMMARY

CONSULTANT NAME: I Can Do Everything
 PROJECT NAME: SW On-Call Contract
 PROJECT DESCRIPTION: HSIP Intersection Project

INVOICE NO.: 26
 PROJECT NO.: 21456
 FEDERAL NO.: NA

DATES OF SERVICE: FROM: 10/1/2019 TO: 10/31/2019

ASSIGNMENT NO.	CATEGORY	AMOUNT INVOICED					REMAINING (D - C)
		A	B	C	D	E	
		AMOUNT THIS INVOICE	THROUGH PREVIOUS INVOICE	INVOICE TO DATE (A + B)	APPROVED AMOUNT FROM CONTRACT		
	Mileage	\$ 150.00	\$ 125.00	\$ 275.00	\$ 1,000.00	\$ 725.00	
	SUBTOTAL:	\$ 150.00	\$ 125.00	\$ 275.00	\$ 1,000.00	\$ 725.00	
	Printing	\$ 200.00	\$ 1,000.00	\$ 1,200.00	\$ 2,000.00	\$ 800.00	
	SUBTOTAL:	\$ 200.00	\$ 1,000.00	\$ 1,200.00	\$ 2,000.00	\$ 800.00	
	CATEGORY	\$ -	\$ -	\$ -	\$ -	\$ -	
	SUBTOTAL:	\$ -	\$ -	\$ -	\$ -	\$ -	
	CATEGORY	\$ -	\$ -	\$ -	\$ -	\$ -	
	SUBTOTAL:	\$ -	\$ -	\$ -	\$ -	\$ -	
	CATEGORY	\$ -	\$ -	\$ -	\$ -	\$ -	
	SUBTOTAL:	\$ -	\$ -	\$ -	\$ -	\$ -	
	TOTAL FOR ASSIGNMENT:	\$ 350.00	\$ 1,125.00	\$ 1,475.00	\$ 3,000.00	\$ 1,525.00	

* INSERT DIRECT EXPENSE BACK UP INFORMATION HERE