

APPLICATION FOR PAYMENT ESTIMATE OF FEE FOR CONSULTANT SERVICES COST PLUS

CONSULTANT NAME: **Can Do Everything**
 PROJECT NAME: **SW On-Call Contract**
 PROJECT DESCRIPTION: **Road Rehab 16344H**
 NTP DATE: **10/01/2017**
 EXPIRATION DATE: **07/01/2018**

VENDOR NO.: **402536**
 REMIT PAY TO: **1100 Elm St., Manchester, NH 03246**
 CONTACT PERSON: **Frank Scribble**
 PHONE NO.: **800-555-1212**
 PROJECT NO.: **21456**
 FEDERAL NO.: **NA**
 TO: **10/31/2019**

INVOICE NO.: **26**
ON-CALL ONLY
 TASK ORDER NO.: **15**
 PROJECT NAME: **Statewide**
 PROJECT NO.: **16344H**
 CONTRACT NO.: **4003251**

DATES OF SERVICE: FROM: **10/01/2019**

		AMOUNT INVOICED							
A	B	C	D	E	F	G	H		
DIVISION OF WORK	OVERHEAD 155.00% (A * OH%)	TOTAL THIS INVOICE (A + B)	THROUGH PREVIOUS INVOICE	INVOICE TO DATE (C + D)	APPROVED AMOUNT FROM CONTRACT	REMAINING (F - E)	% INVOICED (E / F)		
1.0	\$ 1,623.53	\$ 4,140.00	\$ -	\$ 4,140.00	\$ 4,140.00	\$ (0.00)	100.00%		
2.0	\$ 1,623.53	\$ 4,140.00	\$ -	\$ 4,140.00	\$ 4,140.00	\$ (0.00)	100.00%		
3.0	\$ 1,620.00	\$ 4,131.00	\$ -	\$ 4,131.00	\$ 8,280.00	\$ 4,149.00	49.89%		
4.0	\$ 671.24	\$ 1,711.66	\$ -	\$ 1,711.66	\$ 12,420.00	\$ 10,708.34	13.78%		
5.0	\$ -	\$ -	\$ -	\$ -	\$ 20,700.00	\$ 20,700.00	0.00%		
6.0	\$ -	\$ -	\$ -	\$ -	\$ 16,560.00	\$ 16,560.00	0.00%		
7.0	\$ -	\$ -	\$ -	\$ -	\$ 8,280.00	\$ 8,280.00	0.00%		
8.0	\$ 250.00	\$ 637.50	\$ -	\$ 637.50	\$ 4,140.00	\$ 3,502.50	15.40%		
TOTAL: \$ 5,788.30		\$ 8,971.87	\$ 14,760.17	\$ 14,760.17	\$ 78,660.00	\$ 63,899.84	18.76%		
FIXED FEE:		10.00%	\$ 1,474.88	\$ 1,474.88	\$ 7,866.00	\$ 6,391.13	18.75%		
PROJECT TOTAL:		\$ 250.00	\$ -	\$ 250.00	\$ 1,575.00	\$ 1,325.00	15.87%		
PROJECT TOTAL:		\$ 16,485.04	\$ -	\$ 16,485.04	\$ 88,101.00	\$ 71,615.96	18.71%		
This value must match total project percent complete									

I hereby certify, under the pains and penalties of perjury, that all costs and all work for which payment is hereby requested have been performed in accordance with the contract terms.

CONSULTANT'S NAME: **Frank Scribble, PE** Senior VP TITLE: **Senior VP** SIGNATURE: _____ DATE: **11/6/2019**
 APPROVED FOR: **16,485.04** FOR INTERNAL DOT USE ONLY DOT CONTRACT MANAGER: _____ DATE: _____
FOR PAYMENT DOT REVIEWER: _____ DATE: _____

CHARGE INVOICE TO - PROJECT **Statewide** NUMBER: **16344H** W.C.C.: **103C** ORG. CODE: **3054** IMPROVE TYPE: _____

PROGRESS REPORT COST PLUS

CONSULTANT NAME: I Can Do Everything **INVOICE NO.:** 26
PROJECT NAME: SW On-Call Contract **PROJECT NO.:** 21456
PROJECT DESCRIPTION: Road Rehab 16344H **FEDERAL NO.:** NA

DATES OF SERVICE: **FROM:** 10/1/2019 **TO:** 10/31/2019

	DIVISION OF WORK	HOURS INVOICED			% HOURS BILLED	PROJECT PERCENT COMPLETE						
		APPROVED HOURS FROM CONTRACT	HRS. BILLED THROUGH PREVIOUS INVOICE 9/30/2019	HOURS BILLED TO DATE 10/31/2019		THROUGH PREVIOUS INVOICE % COMPLETE 9/30/2019	THROUGH THIS INVOICE % COMPLETE 10/31/2019	X	CONTRACT WEIGHT =	PERCENT COMPLETE		
1.0	DATA COLLECTION	45	0	45	100.00%	0.00%	100.00%	X	5.00%	=	5.00%	
2.0	ALTERNATIVES ANALYSIS	45	0	45	100.00%	0.00%	100.00%	X	5.00%	=	5.00%	
3.0	SELECT PREFERRED ALT.	80	0	30	37.50%	0.00%	50.00%	X	10.00%	=	5.00%	
4.0	ENVIRONMENTAL PERMITTING	120	0	10	8.33%	0.00%	20.00%	X	15.00%	=	3.00%	
5.0	SLOPE AND DRAIN	200	0	0	0.00%	0.00%	0.00%	X	25.00%	=	0.00%	
6.0	PRELIM. PS&E DEVELOPMENT	160	0	0	0.00%	0.00%	0.00%	X	20.00%	=	0.00%	
7.0	CONTRACT DOCUMENTS	120	0	0	0.00%	0.00%	0.00%	X	15.00%	=	0.00%	
8.0	PROJECT MANAGEMENT	65	0	13	20.00%	0.00%	15.00%	X	5.00%	=	0.75%	
TOTAL:		835	0	143					100.00%			
		TOTAL HOURS PERCENT COMPLETE: 17.13%			TOTAL PROJECT PERCENT COMPLETE: 18.75%							

PERCENT INVOICED (FROM APPLICATION FOR PAYMENT): 18.76%
DIFFERENCE: -1.62% **DIFFERENCE:** -0.01%
HRS. COMPL. VS. PROJ. COMPL. **HRS COMPL. VS INVOICED** **PROJ. COMPL. VS. INVOICED**

Based on the current project scope and recognizing known issue/conditions, the current design fee and the performance period including any awarded time extensions appear to be adequate to complete the assignment including all processed amendments.

Yes: **No:** _____ **Explanation:** _____

CERTIFIED PAYROLL REPORT

CONSULTANT NAME: I Can Do Everything
PROJECT NAME: SW On-Call Contract
PROJECT DESCRIPTION: Road Rehab 16344H
DATES OF SERVICE: FROM: 10/1/2019 TO: 10/31/2019
DESCRIPTION: Road Rehab 16344H

INVOICE NO.: 26
PROJECT NO.: 21456
FEDERAL NO.: NA

EMPLOYEE NAME TITLE	OCTOBER																															TOT. HRS	RATE	COST
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31			
Barry N. Associate																																0	\$ 60.00	\$ -
Jeremy W. Senior Associate					2	3																										5	\$ 60.00	\$ 300.00
Melvin D. Project Manager																2	2	2														6	\$ 55.00	\$ 330.00
Lynn C. Senior Engineer																																0	\$ 49.00	\$ -
Dawn P. Senior Engineer					2	2					2	2								4												14	\$ 49.00	\$ 686.00
Jeff P. Senior Engineer																																0	\$ 49.00	\$ -
Michael S. Senior Engineer																																0	\$ 49.00	\$ -
Scott R. Engineer																																0	\$ 44.50	\$ -
Sandy M. Engineer																																0	\$ 44.50	\$ -
Donna S. Engineer																																0	\$ 44.50	\$ -
Amy M. Junior Engineer									2	2	2	2	2				8	8	8	8												42	\$ 41.25	\$ 1,732.50
Denise C. Junior Engineer																																0	\$ 41.25	\$ -
Adam H. Engineer Technician																	8	8	8	8		8	8	8	8	8	8	8				76	\$ 36.05	\$ 2,799.80
Jennie M. Engineer Technician																																0	\$ 36.05	\$ -
																																0		\$ -
																																0		\$ -
TOTAL:														143																				
\$																\$ 5,788.30																		

CERTIFIED NARRATIVE

CONSULTANT NAME: I Can Do Everything
 PROJECT NAME: SW On-Call Contract
 PROJECT DESCRIPTION: Road Rehab 16344H
 NPT DATE: 10/1/2017
 EXPIRATION DATE: 7/1/2018
 DATES OF SERVICE: FROM: 10/1/2019 TO: 10/31/2019

INVOICE NO.: 26
 PROJECT NO.: 21456
 FEDERAL NO.: NA

GENERAL

Major Issues or Concerns No issues to date we're on track.

Explanation of Delay Impacts

DIVISION OF WORK - SECTION 1.0 - DATA COLLECTION

<u>Deliverable Status</u>	<u>Deliverable Name</u>	<u>Percent Complete</u>	<u>Actual/Scheduled Submittal Date</u>
Preliminary Plan Submission		100%	10/15/2019

Work Performed during Dates of Service

Work Description
 Incorporated data collection from various resources into the base plan including DOT survey information.

Significant Meetings / Events

<u>Meeting / Event Description</u>	<u>Meeting / Event Date</u>
Meeting with NHDOT Design team to review comments	10/20/19

Has a copy of the latest Design Schedule been provided with this invoice?

Yes: No: Explanation: _____

CERTIFIED NARRATIVE

CONSULTANT NAME: I Can Do Everything

INVOICE NO.: 26

PROJECT NAME: SW On-Call Contract

PROJECT NO.: 21456

PROJECT DESCRIPTION: Road Rehab 16344H

FEDERAL NO.: NA

NPT DATE: 10/1/2017

EXPIRATION DATE: 7/1/2018

DATES OF SERVICE: FROM: 10/1/2019 TO: 10/31/2019

GENERAL

Major Issues or Concerns

No issues to date we're on track.

Explanation of Delay Impacts

DIVISION OF WORK - SECTION 2.0 - ALTERNATIVE ANALYSIS

Deliverable Status

Deliverable Name

Percent Complete

Actual/Scheduled Submittal Date

Preliminary Plan Submission

100%

10/15/2019

Alternatives Analysis

100%

10/30/2019

Work Performed during Dates of Service

Work Description

Incorporated comments from base plan and developed typical section alternatives.

Significant Meetings / Events

Meeting / Event Description

Meeting / Event Date

Meeting with NHDOT Design team to review comments

10/25/19

Has a copy of the latest Design Schedule been provided with this invoice?

Yes: X

No:

Explanation: _____

CERTIFIED NARRATIVE

CONSULTANT NAME: I Can Do Everything
 PROJECT NAME: SW On-Call Contract
 PROJECT DESCRIPTION: Road Rehab 16344H
 NPT DATE: 10/1/2017
 EXPIRATION DATE: 7/1/2018
 DATES OF SERVICE: FROM: 10/1/2019 TO: 10/31/2019

INVOICE NO.: 26
 PROJECT NO.: 21456
 FEDERAL NO.: NA

GENERAL

Major Issues or Concerns No issues to date we're on track.

Explanation of Delay Impacts

DIVISION OF WORK - SECTION 3.0 - SELECT PREFERRED ALTERNATIVE

<u>Deliverable Status</u>	<u>Deliverable Name</u>	<u>Percent Complete</u>	<u>Actual/Scheduled Submittal Date</u>
Preliminary Plan Submission		100%	10/15/2019
Alternatives Analysis		100%	10/30/2019

Work Performed during Dates of Service

Work Description

Incorporated comments from base plan and developed typical section alternatives.

Significant Meetings / Events

Meeting / Event Description

Meeting with NHDOT Design team to review comments

Meeting / Event Date
10/25/19

Has a copy of the latest Design Schedule been provided with this invoice?

Yes: No:

Explanation: _____

CERTIFIED NARRATIVE

CONSULTANT NAME: I Can Do Everything
 PROJECT NAME: SW On-Call Contract
 PROJECT DESCRIPTION: Road Rehab 16344H
 NPT DATE: 10/1/2017
 EXPIRATION DATE: 7/1/2018
 DATES OF SERVICE: FROM: 10/1/2019 TO: 10/31/2019

INVOICE NO.: 26
 PROJECT NO.: 21456
 FEDERAL NO.: NA

GENERAL

Major Issues or Concerns No issues to date we're on track.

Explanation of Delay Impacts

DIVISION OF WORK - SECTION 4.0 - ENVIRONMENTAL PERMITTING

<u>Deliverable Status</u>	<u>Deliverable Name</u>	<u>Percent Complete</u>	<u>Actual/Scheduled Submittal Date</u>
Preliminary Plan Submission		100%	10/15/2017
Alternatives Analysis		100%	10/25/2017

Work Performed during Dates of Service

Work Description
 Incorporated comments from base plan and developed draft environmental document for review

Significant Meetings / Events

<u>Meeting / Event Description</u>	<u>Meeting / Event Date</u>
Meeting with NHDOT Environmental Coordinator to review draft documents	10/25/17

Has a copy of the latest Design Schedule been provided with this invoice?

Yes: No: Explanation: _____

CERTIFIED NARRATIVE

CONSULTANT NAME: I Can Do Everything
 PROJECT NAME: SW On-Call Contract
 PROJECT DESCRIPTION: Road Rehab 16344H
 NPT DATE: 10/1/2017
 EXPIRATION DATE: 7/1/2018
 DATES OF SERVICE: FROM: 10/1/2019 TO: 10/31/2019

INVOICE NO.: 26
 PROJECT NO.: 21456
 FEDERAL NO.: NA

GENERAL

Major Issues or Concerns: No issues to date we're on track.

Explanation of Delay Impacts

DIVISION OF WORK - SECTION 8.0 - PROJECT MANAGEMENT

Deliverable Status	Percent Complete	Actual/Scheduled Submittal Date
Deliverable Name	100%	10/7/2019
Develop draft schedule for review		

Work Performed during Dates of Service

Work Description
 Invoice template development
 Work on final schedule development

Significant Meetings / Events

Meeting / Event Description	Meeting / Event Date
Meeting with NHDOT Contract Manager to review invoice template and schedule	10/25/19

Has a copy of the latest Design Schedule been provided with this invoice?

Yes: No: Explanation: _____



THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION



Victoria F. Sheehan
Commissioner

William Cass, P.E.
Assistant Commissioner

Statewide
21456

Bureau of Highway Design
Room 200
Tel: (603) 271-2171
Fax: (603) 271-7025

October 1, 2019

Mr. Project Manager, PE
I Can Do Everything, Inc.
1 Elm Street
Manchester, NH 03320

Re: Authorization to Proceed – Assignment No. 15
Statewide 16344H

Dear Mr. Manager:

The Department has reviewed your Scope of Work and Fee Proposal dated September 15, 2019 for providing services to conduct Preliminary and Final Design for the Statewide 16344H roadway rehabilitation project. Your scope and fee is hereby approved in the amount of 835 hours and \$88,101.00.

The work shall be completed under the terms of the Statewide On-Call Highway Design Agreement, and will be funded by Statewide 21456 the Task Order work will be charged to funds. The compensation format for this Task Order will be cost-plus-fixed-fee. See the Agreement for additional cost-plus-fixed-fee information.

The anticipated completion date for this task order assignment is July 1, 2020. The maximum amount allowed to be billed against this agreement is \$88,101.00.

This Task Order under the Statewide 21456 agreement will use the modified cost plus fixed fee method of compensation. For invoicing proposes the following are the maximum limiting fee for this task order assignment:

Table with 2 columns: Category and Amount. Rows include Direct labor (\$ 30,847.06), Overhead (\$ 47,812.94), Fixed Fee (\$ 7,866.00), Direct Expense (\$ 1,575.00), and Not to Exceed Amount (\$ 88,101.00).

Please submit all questions and invoices through NHDOT Contract Manager Ms. Susie Smith, Susie.Smith@dot.nh.gov at 603-271-1212. For invoicing proposes the Project Name: Statewide, Number: 16344H, WCC: 103C, and Org Code: 3054 should be shown on the invoice.

This letter serves as the Notice to Proceed for Task Order Assignment #15. Please return the signed document by email to Ms. Smith.

We look forward to working with you on this effort.

Sincerely,

James A. Marshall, PE
Administrator, Highway Design

We concur with the terms of this Task Order.

FIRM NAME

By: _____

Title: _____

cc: S. Smith, Contract Manager
Project Manager
Finance – Accounts Payable Section
Internal Audit Office
Consultant Master File

**STATE OF NEW HAMPSHIRE
NEW HAMPSHIRE DEPARTMENT OF TRANSPORTATION
7 HAZEN DRIVE, CONCORD, NH 03301**

DIRECT EXPENSE SUMMARY

CONSULTANT NAME: I Can Do Everything
 PROJECT NAME: SW On-Call Contract
 PROJECT DESCRIPTION: Road Rehab 16344H

INVOICE NO.: 26
 PROJECT NO.: 21456
 FEDERAL NO.: NA

DATES OF SERVICE: FROM: 10/1/2019 TO: 10/31/2019

ASSIGNMENT NO.	CATEGORY	AMOUNT INVOICED					REMAINING (D - C)
		A	B	C	D	E	
		AMOUNT THIS INVOICE	THROUGH PREVIOUS INVOICE	INVOICE TO DATE (A + B)	APPROVED AMOUNT FROM CONTRACT		
		\$ 100.00	-	\$ 100.00	\$ 500.00	\$ 400.00	
	SUBTOTAL:	\$ 100.00	\$ -	\$ 100.00	\$ 500.00	\$ 400.00	
		\$ 150.00	-	\$ 150.00	\$ 1,075.00	\$ 925.00	
	SUBTOTAL:	\$ 150.00	\$ -	\$ 150.00	\$ 1,075.00	\$ 925.00	
	CATEGORY	\$ -	\$ -	\$ -	\$ -	\$ -	
	SUBTOTAL:	\$ -	\$ -	\$ -	\$ -	\$ -	
	CATEGORY	\$ -	\$ -	\$ -	\$ -	\$ -	
	SUBTOTAL:	\$ -	\$ -	\$ -	\$ -	\$ -	
	CATEGORY	\$ -	\$ -	\$ -	\$ -	\$ -	
	SUBTOTAL:	\$ -	\$ -	\$ -	\$ -	\$ -	
	TOTAL FOR ASSIGNMENT:	\$ 250.00	\$ -	\$ 250.00	\$ 1,575.00	\$ 1,325.00	

* INSERT DIRECT EXPENSE BACK UP INFORMATION HERE