

***Jaffrey NH 202/NH 124/NH 137***  
***Dogleg Intersection (16307)***  
**Public Involvement Plan**

The purpose of this Public Involvement Plan is to define the process and procedures that will be used to engage the public throughout this phase of the project.

**Study Outreach**

A variety of methods will be used to make it as easy as possible for the public to learn about and provide comment on the project.

- *Advisory Committee:* An Advisory Committee comprised of people representing business, citizen, schools, town boards, and town staff has been formed. The Committee, which is expected to meet approximately nine (9) times over the course of the study, serves in an advisory role to the study team and as a liaison to the community. The Committee is not a decision-making body. VHB will maintain an email distribution list of Committee members. Notice of meetings, agenda, and any necessary review material will be emailed to Committee members in advance of meetings. Periodic project status updates will also be communicated to the Committee by email.
- *Public Informational Meetings:* Three (3) public informational meetings (in addition to the Public Hearing) will be held during the project.
  - o The first public informational meeting, which is anticipated to occur early in the study (but at the end of the data collection phase), will introduce the public to the project purpose. It will describe how the study will be accomplished and how members of the public can contribute to the success of the project.
  - o The second public informational will use an informal workshop-type format where attendees will be able to speak one-on-one with study team members regarding various potential alternative solutions.
  - o A third public information meeting will be held to present the results of the alternatives evaluation with the intent on arriving at a "proposed action".

Attendee sign-in sheets and attendee comment forms will be provided at all public meetings. Meeting notes will be posted to the

NHDOT project specific website within two weeks of the meeting, along with a PDF of the PowerPoint presentation.

- *Web Site:* The public will be able to view the documents involved in the project, find out when meetings are scheduled, read meeting reports and see regular updates on the progress of the project at the NHDOT's Route 202 Project Website:  
[www.nh.gov/dot/projects/jaffrey\\_16307/index.htm](http://www.nh.gov/dot/projects/jaffrey_16307/index.htm)
- *Web Site Links* – The Town of Jaffrey's web site at [www.townofjaffrey.com/home/pages/downtown-traffic-project-0](http://www.townofjaffrey.com/home/pages/downtown-traffic-project-0) will provide similar project documents, meeting notices, meeting notes and other project updates as the NHDOT project website.
- *Response to Public Comments:* On the NHDOT's and Town's websites, the public is encouraged to submit questions and comments on the project. Comments, questions, and suggestions received in writing or by email will be responded to by VHB's Project Manager.
- *Email Updates:* All members of the public who provide their email address on the public meeting sign-in sheets or submit email comments, questions, or requests will be added to the public email distribution list. Notices of public meetings and workshops as well as project newsletters and other project status information will be disseminated through an email distribution list.
- *Newsletters:* Up to three (3) newsletters will be published and distributed over the course project. The newsletters will be posted on the project website and distributed to key stakeholders, resource agencies, and others.
- *Media:* The news media will receive periodic press releases on meeting dates and on the progress of the Study. In particular, the NHDOT will place public meeting notices in the Monadnock Ledger Transcript. A concerted effort will be made to generate coverage at public meetings and workshops. All communication with the press will occur only after notifying and receiving authorization from the NHDOT Project Manager.
- *Public Hearing:* A formal public hearing will be held at the end of the study to present and solicit testimony on the proposed action.