



**FORM NHCT-10**  
 REQUEST FOR PRE-REGISTRATION REVIEW

**CHARITABLE ENTITY INFORMATION**

Entity Name			
Mailing Address	City	State	Zip
Contact Name			
Contact Address	City	State	Zip
Contact Phone Number			
Contact Email			

**DOCUMENTS REQUIRED**

- Submit a copy of your governing document: articles of agreement, constitution, or trust instrument.
- Submit a copy of your Internal Revenue Service (IRS) letter of determination of tax classification<sup>1</sup> (*Note: if you have not applied to the IRS for a tax-exempt classification, submit a summary of the organization's activities and sources of revenue*).
- Submit your most recent Internal Revenue Service (IRS) Form 990; Form 990-EZ; Form 990-PF; or audited financial statement. If the forms are not available, you may submit a current financial statement showing the entity's revenue and expenditures.

<sup>1</sup> If your organization is included as a subordinate in a group exemption ruling, provide a copy of the group exemption ruling, along with the official subordinate listing approved by the central organization.

## QUESTIONS TO BE ANSWERED

### A. FORM OF ENTITY

1. Does the entity have tax-exempt 501(c) status from the IRS?  
 Yes       No

1.1 If you answered “Yes” to question 1, what is the entity’s 501(c) status?

501(c)(    )

2. Is the entity a “church” as defined in 26 U.S.C. § 6033(a)(3)(A)(i) an association of churches, or an integrated auxiliary of a church?<sup>2</sup>  
 Yes       No
3. Is the entity incorporated or organized under the laws of New Hampshire?  
 Yes       No

### B. ACTIVITIES

4. Is the entity’s primary place of business located in New Hampshire?  
 Yes       No
5. Describe the entity’s primary operations and activities in the State of New Hampshire.

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### C. FUNDRAISING

6. Does the entity target New Hampshire residents for fundraising?  
 Yes       No
- 6.1 If you answered “Yes” to question 6, which of the following does the entity target for fundraising in New Hampshire?  
*(Select all that apply.)*
- The general public.
  - The entity’s members and/or their guests.
- 6.2 If you answered “Yes” to question 6, for which of the following purposes does the entity fundraise? *(Select all that apply.)*
- To benefit the entity, itself.
  - To benefit the entity’s members or their families.
  - To fund the entity’s charitable work done by the entity, itself (e.g., grant scholarships to students in the local school district, maintain a public park).
  - To donate to or fund the work of a 501(c)(3) charitable organization.

<sup>2</sup> See also [Publication 1828, Tax Guide for Churches and Religious Organizations \(Glossary\)](#).

7. Does the entity present itself to the public as an organization that donates money or services to charities?  
 Yes       No
8. Does the entity present itself to the public as an organization that was established for charitable purposes in New Hampshire?  
Note: Social or fraternal purposes intended solely for the pleasure, recreation, or advancement of an entity’s members do not qualify as “charitable purposes.”  
 Yes       No

**D. ASSETS**

9. Does the entity currently hold or accept, or intend to hold or accept, gifts or donations of money or other property restricted to a charitable purpose in New Hampshire?  
Note: Social or fraternal purposes intended solely for the pleasure, recreation, or advancement of an entity’s members do not qualify as “charitable purposes.”  
 Yes       No

9.1 If you answered “Yes” to question 9, describe the assets and the charitable purposes to which the assets are restricted.


## CERTIFICATION

*I hereby certify that the information contained in this form is true and correct to the best of my knowledge and belief subject to the penalty of making unsworn false statements under RSA 641:3 and RSA 641:8.*

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Title  
*(Form NHCT-10 must be signed by the presiding officer or treasurer of the governing board if a charitable organization or by a trustee if an express trust. Form NHCT-10 may be signed by the executive director or other paid employee of a charitable organization only if the charitable trust is not New Hampshire-based.)*