this matter. The Respondent has failed to respond to that request.

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- 1 4. On February 13, 2015, the Department notified the Presiding Officer that
- 2 | a hearing shall be scheduled per the request of the Respondent.
- 3 | IT IS HEREBY ORDERED that:
- 4 | 5. Respondents shall appear on April 16, 2015, at 10:00 a.m., at the New
- 5 | Hampshire Banking Department located at 53 Regional Drive, Suite 200,
- 6 Concord, New Hampshire 03301, for the purpose of participating in an
- 7 | adjudicative proceeding, at which time Petitioner will have the burden of
- 8 | setting forth a prima facie case by a preponderance of the evidence why the
- 9 | relief sought in the Order to Cease and Desist should become permanent. To
- 10 | the extent that the Respondents move to Vacate the Order, they shall bear
- 11 | the burden of proof. Jus 812.02.
- 12 | 6. The Hearing shall be conducted under the relevant provisions of RSA 541-
- 13 || A, Title XXXV, the Jus 800 rules and all relevant Ban rules.
- 14 | 7. The Department's alleged violations against Respondents are contained in
- 15 | the Order to Show Cause and Cease and Desist.
- 16 | 8. Each party has the right to have an attorney present to represent the
- 17 party at the party's expense, or may represent itself or himself.
- 18 | 9. Maryam Torben Desfosses, New Hampshire Banking Department has been
- 19 designated as Hearings Examiner in this matter by the Department with
- 20 | authority to represent the public interest within the scope of the
- 21 | Department's authority. The Hearings Examiner shall have the status of a
- 22 | party to this proceeding.
- 23 | 10. Stephen J. Judge has been delegated to preside over this matter pursuant
- 24 | to RSA 383:7-a and see also RSA 541-A:1,XV.
- 25 | 11. Any proposed exhibits shall be pre-marked, for identification only, filed with the Presiding Officer and provided to the opposing party 10 days

- before the Hearing. The Hearings Examiner shall pre-mark the Department's

 exhibits with Arabic numbers. Respondents shall pre-mark exhibits with

 capital letters. An index/list of exhibits providing a brief description of
- 4 each exhibit with its corresponding pre-marked number or letter shall be 5 filed by both parties simultaneous with the filing of exhibits.
- 6 | 12. The parties shall also exchange a list of all witnesses to be called at
- 7 the hearing with a brief summary of the anticipated testimony 10 days before
- 8 the Hearing and shall at the same time file a copy of their respective lists
- 9 | with the Presiding Officer.
- 10 | 13. All periods referenced in this notice shall be calendar days. If the
- 11 | last day of the period so computed falls on a Saturday, Sunday, or legal
- 12 | holiday, then the time period shall be modified to include the first
- 13 | business day that is not a Saturday, Sunday, or legal holiday.
- 14 | 14. Respondents' failure to appear at the time, date, and place specified
- 15 | may result in the hearing being held in absentia and/or a default ruling in
- 16 | favor of the Department, without further notice or opportunity to
- 17 | be heard.
- 18 | 15. The entirety of all verbal proceedings shall be recorded verbatim by the
- 19 | Department. Upon request of any party, or upon the Presiding Officer's own
- 20 | initiative, such record shall be transcribed by a certified court reporter
- 21 designated by the Presiding Officer, and all costs shall be borne solely by
- 22 | the requesting party.
- 23 | 16. Each party has the right to have the Department provide a certified
- 24 || shorthand court reporter at the requesting party's expense. Any such request
- 25 shall be submitted in writing to the Presiding Officer immediately upon

receipt of this Notice.

1	17. All documents shall be filed with the Presiding Officer in the form of an
2	original and one (1) copy and shall bear a certification that a copy is being
3	delivered to the Hearings Examiner and any other parties to this matter in
4	accordance with applicable laws. All documents shall be filed by mailing or
5	delivering them to the New Hampshire Banking Department, ATTN: Presiding
6	Officer, 53 Regional Drive, Suite 200, Concord, NH 03301. Filing by
7	electronic transmission shall be accepted. The Presiding Officer can be
8	reached at presidingofficer@banking.state.nh.us.
9	18. The parties may submit Proposed Orders, which shall include findings of
10	fact and conclusions of law, separately stated, no later than ten (10) days
11	following conclusion of the hearing in this matter.
12	19. Routine procedural inquiries may be made by telephoning Maryam Torben
13	Desfosses, Hearings Examiner at (603)271-3561, but all other communications
14	with the Presiding Officer and with the Department shall be in writing and

shall be filed as provided above. Ex parte communications are forbidden by

statute.

20. A copy of this Notice of Hearing shall be mailed to all named Respondents, and a copy shall also be delivered to Maryam Torben Desfosses, Hearings Examiner. SO ORDERED, <u>/s</u>/ 3/27/15 Stephen J. Judge, Esquire Date Presiding Officer